



## **Minutes of the Regular Town of Fremont Meeting August 19, 2025**

The regular meeting of the Board of Aldermen/Alderwomen for the Town of Fremont, NC was held at 6:00 p.m. on August 19, 2025. Present were:

Eddie Yelverton, Mayor  
Leroy Ruffin, Mayor Pro tem  
Oscar Mooring, Alderman  
Tim V. Howell, Alderman  
Wayne Jackson, Alderman  
Shelia Reid, Alderwoman  
Joyce M. Artis, Alderwoman/Interim Town Clerk

Also in attendance were: Finance Officer Shannon Moats, Interim Public Works Director Kenneth Stanley, Police Chief Paul Moats, and Assistant Police Chief Greg Bottoms.

### **Quorum Present: Yes**

**Call to Order:** Mayor Yelverton called the meeting to order at 6:00 p.m.

**Invocation:** Pastor Keith Spivey gave the Invocation.

**Pledge of Allegiance:** Alderman Howell led those present in the Pledge of Allegiance.

### **Approval of Agenda:**

*Mayor Yelverton asked if there was a motion to accept the agenda.*

*Mayor Yelverton asked to add Action #9 Verizon Agreement, Alderman Jackson asked to add Discussion #14 "Regional Sewer System; Alderwoman Artis asked to add Speaker #3 "Jacky Sutton of Copy Pro", Alderman Mooring asked to strike the Old Business Items.*

*Alderman Mooring made a motion to accept the agenda as amended. Mayor Pro Tem Ruffin seconded the motion.*

*Mayor Yelverton asked for any discussion. There was none. All were in favor of the motion. The motion passed unanimously.*

## **Consent Agenda**

*Mayor Yelverton asked if any Board member wished to remove an item from the consent agenda to discuss separately.*

## **Consent Agenda:**

1. *Special Called Meeting Minutes – July 8, 2025*
2. *Closed Session Meeting Minutes – July 24, 2025*
3. *Finance Report*

*Mayor Yelverton asked if there was a motion to approve the amended consent agenda.*

*Alderman Howell made a motion to approve the consent agenda. Alderwoman Artis seconded the motion.*

*Mayor Yelverton asked for any discussion. There was none. All were in favor of the motion. The motion passed unanimously.*

**Public Comment:** Mayor Yelverton opened the meeting for public comment.

- Beatrice Jones, who resides at 108 W. Wayne Street, Fremont North Carolina, stated that she wanted to offer positive comments concerning the State of the Town Address that was held on August 12, 2025. She stated that Mayor Pro Tem Ruffin first suggested having a State of the Town Address approximately 4 years ago, and she was happy to see it continue. She stated that she also impressed by how well Alderwoman Artis presided at the event, and felt that the exchange that she had with the citizens was awesome.

Mrs. Jones also commended Alderwoman Artis for the good work that she had done with the cemeteries as well. She went on to say that while Alderwoman Artis served as the Interim Town Administrator for approximately 8 months, there were no major issues that arose. She stated that she was aware of the fact the Town was in search of a new Town Administrator, and she hoped it would be someone that interacts well with the community.

Alderwoman Artis thanked Mrs. Jones for her compliments.

## **Speakers:**

### **1. Revival on Goldsboro St. Pastor Tim Gore and Pastor Travis Moore**

Pastor Gore stated that the he and Pastor Moore would like to host a tent revival on October 8<sup>th</sup> – October 10<sup>th</sup> He went on to say that there were two possible locations that they were hoping to have it, which were the Daffodil Park near the gazebo, and the near the Christmas tree on Goldsboro Street. He also stated that a 20x40 tent would be erected.

Chief Moats stated that, for the safety of the public, the intersection between Carolina Street to Main Street should be blocked; however, a space should be reserved to allow the postal service to enter and exit. He went on to say that there would not be an issue with the violating the noise ordinance because of the time that the event would be held.

Pastor Moore stated that the Community Picnic would be held on September 13, 2025 at Cornerstone Church from 12pm-2pm.

**2. Use of Old Library**

Shirley Proctor stated she, her mother, Linda Proctor, and her sister, Debra Proctor would like to rent the old Fremont Library to open an antique shop. She went on to say that their hours of operations would be Thursday & Friday 10am-6pm and Saturdays from 10am – 3pm. She also informed the Board that they would like to open up the building to the public who would like to offer classes (i.e. sewing, computers, or line dancing), which would be by appointment only.

**3. Jackie Moore – Copy Pro, Inc.**

Mr. Moore presented several price packages for copiers to Board for their consideration.

**Action:**

**1. Verizon Agreement – Mayor Yelverton**

Mayor Yelverton stated that Town Attorney Brian Pridgen had reviewed Verizon's proposal to mount their equipment on the Town's water tower, and sent the Board his recommendations.

*Mayor Yelverton asked if there was a motion to approve the recommendation of Town Attorney Brian Pridgen.*

*Alderman Mooring made a motion to approve the recommendation of the Town Attorney's counter offer of \$2,500 per month, 10% increase, and a \$2,500 signing bonus. The motion was seconded by Alderman Jackson.*

*Mayor Yelverton asked for any discussion. There were none. All were in favor of the motion. The motion passed unanimously.*

**2. Inter-local Agreement Between the City of Goldsboro and the Towns of Fremont & Eureka – Mayor Yelverton**

Mayor Yelverton stated that the City of Goldsboro's City Council approved the Inter-local Agreement during their last meeting. He went on to say the Town Attorney Brian Pridgen had been working with the City of Goldsboro's attorney on the agreement, and hoped that the Board would agree to approve it as well.

After much discussion, the Board decided not to approve the Inter-local Agreement between the City of Goldsboro and the Towns of Fremont & Eureka.

**3. Updated Personnel Policy – Finance Shannon Moats**

Mrs. Moats stated that the personnel policy that the Board approved had some discrepancies. She stated that she reviewed the last copy that Erica Phillips from the Mapps Group sent to Mr. Allen and made ten changes, in which she presented to the Board. The Board was satisfied with the changes that she presented.

*Mayor Yelverton asked if there was a motion to approve the changes to the personnel policy as recommended by Shannon Moats.*

*Alderman Jackson made a motion to approve the changes to the personnel policy as recommended by Finance Officer Shannon Moats. The motion was seconded by Alderman Mooring.*

*Mayor Yelverton asked for any discussion. There were none. All were in favor of the motion. The motion passed unanimously.*

**4. Amount owed to Mike McAllister for the CDBG-CV Grant – Shannon Moats**

Mrs. Moats asked if the Board wanted her to pay Town Engineer Mike McAllister the money that was approved by the Board to withhold. She stated that she needed direction from the Board, since the CDBG -CV Grant had been reactivated.

It was the consensus of the Board to wait until the Town has received confirmation that the additional funds from the NC Department of Commerce.

**5. Continuation of Insurance on the Old Library – Finance Officer Shannon Moats**

Mrs. Moats stated that she had been notified by Nationwide Insurance that due to the fact the Old Fremont Library is vacant, it would need to have a separate policy. She went on to say that she was sent a contract for the vacant building in the amount of \$1,818.00 per year, which is approx. \$100 more than the previous contract.

*Mayor Yelverton asked if there was a motion to approve the new contract.*

*Alderwoman Artis made a motion to approve the new contract for the old library in the amount of \$1,818.00 per year. The motion was seconded by Alderman Mooring.*

*Mayor Yelverton asked for any discussion.*

*Alderman Jackson asked if the Town could obtain a 3 or 6 month policy. Mrs. Moats stated that she would try to obtain the some information concerning the matter.*

*Mayor Yelverton asked for any other discussion. There were none. All were in favor of the motion. The motion passed unanimously.*

**6. Adjustments – Finance Shannon Moats**

Mrs. Moats stated that during the last State of the Town Address, a previous employee gave those in attendance the wrong impression that sewer bill could be adjusted if a large amount is used to water their plants and/or lawns.

She stated that there were certain situations when an adjustment could be given (i.e. filling a pool or a water leak), and documentation must be given as well.

She asked the Board what they wanted the office staff to do when citizens wanted an adjustment on their sewer because they water their lawns, gardens, pressure washed their houses, etc.

Alderman Howell stated that they would need to install an irrigation meter, which cost the same as a water meter.

**7. Meter Reader Quote From Itron – Kenneth Stanley**

This agenda item was tabled.

**8. Vacant Business/Buildings Registration & Ordinance – Alderwoman Joyce Artis**

After much discussion, Alderwoman Artis asked if the Board was satisfied with the Vacant Building Registration Permit that was provided for them.

*Mayor Yelverton asked if there was a motion to approve the Vacant Building Registration Permit.*

*Alderman Jackson made a motion to approve the Vacant Building Registration Permit and fees. The motion was seconded by Alderman Mooring.*

*Mayor Yelverton asked for any discussion. There were none. All were in favor of the motion. The motion passed unanimously.*

**9. New Business Utility Deposits – Alderwoman Artis**

This agenda item was tabled.

**Discussion:**

**1. Set meeting date for Public Hearing for CDBG-CV Extension Request – Mayor Yelverton**

It was the consensus of the Board to schedule the public hearing for the CDBG-CV Extension Request for Thursday, September 4, 2025 @ 10am.

The Board also agreed to schedule the public hearing for changes to the minimum housing standards and parking ordinances on September 4, 2025, as well.

**2. Police Report – Chief Moats**

Chief Moats distributed a police activity report for the month of July to each Board member. He stated that there were some challenges in making sure that the properties that were abated were cut in a timely manner (i.e. equipment and personnel). He stated he spoke with Interim Public Works Director Kenneth Stanley about making sure that the lots on the Norwayne Parade Route were mowed before the event.

Chief Moats stated that there some incorrect information that was publicized in the Goldsboro News Argus concerning the recent homicide. He stated that the paper had stated that he said that there was a fight involved, and he stated that he told the reporter

that there a “Verbal altercation between the two individuals that resulted in one person being shot and killed.”

3. **Billing & Collections Reports – Alderwoman Joyce Artis**

Mrs. Moats stated that for the month of June, the Town billed \$133,697 and in July we collected, \$131,449 with a difference of \$2,248 that was not collected.

In sewer there was \$80,957 billed in June and collected in July was \$63,285 with a difference of \$17,672.

For water there was \$36,446 and collected \$36,000.

4. **Sewer and Water Service Pricing from KBS – Kenneth Stanley**

Mr. Stanley presented a BBS Construction quote for the installation of 4” Sewer service on existing lines 0-6’ deep for \$1650.00 and \$1,100.00 for ¾ water service on existing water line with box. The quote also included \$75.00 per square yard to pave and restore as needed, and long service bore pricing at \$35.00 per linear foot.

Alderman Jackson stated that the Board passed a 25% markup, which needed to be included in the price.

*Alderman Jackson made a motion to accept the quote from KBS Construction with a 25% markup, and a flare of the asphalt of 5 feet on each side of the patch. The motion was seconded by Mayor Pro Tem Ruffin.*

*Mayor Yelverton asked for any discussion. There was none. The motion passed unanimously.*

5. **Leaf Body – Kenneth Stanley**

Mr. Stanley presented a quote from Steel Smart, Inc. He stated that they would construct a steel body for the Town’s leaf truck for \$15,750

*Alderman Jackson made a motion to accept the quote from Steel Smart in the amount of \$15,750 to construct a steel body for the Town’s leaf truck with hooks and a mesh topper.*

6. **Lawn Mower Quotes – Kenneth Stanley**

Mr. Stanley presented two lawn mower quotes. After much discussion, the Board table this agenda item the September Board meeting.

7. **Jet Rodder – Kenneth Stanley**

Mr. Stanley stated that Jimmie Hare informed him of the following concerning the jet rodder:

- A. The battery will be replaced
- B. The starter will be replaced
- C. The carburetor will be rebuilt or replaced with a new one
- D. The throttle cable will be replaced

**8. Replacement of Double Circuit Poles – Kenneth Stanley**

Mr. Stanley presented a quote from East Coast Power and Lighting to replace 2 double circuit power poles on South Pine Street in the amount of \$10,900.00. He stated that the Town does not have the man-power to erect the poles and would need to contract their services. He went on to say that the Town would provide the additional material.

*Alderman Howell made a motion to accept the quote from East Coast Power and Lighting in the amount of \$10,900.00 to replace two 45' Poles at the substation on Pine Street. The motion was seconded by Alderman Jackson.*

*Mayor Yelverton asked if there were any discussion.*

*Mayor Pro tem Ruffin stated that he wanted to know the overall cost of the job. After much discussion, all were in favor of the motion. The motion passed unanimously.*

**9. Bid for 2500 Chevrolet Truck – Interim Public Works Director K. Stanley**

*Mayor Pro Tem Ruffin made a motion accept the bid of \$300.00 for the 2500 Chevrolet Truck. The motion was seconded by Alderman Howell.*

*Mayor Yelverton asked for any discussion. There was none. The motion passed unanimously.*

**10. GFL Issues/Complaints – Shannon Moats**

Mrs. Moats stated that the Town is having a lot of issues with GFL. She went on to say that Billing and Collections Clerk Tamara Mooring had been in contact with Sammy Fernandez each time that she receives a complaint, and the issues have seem to have gotten worse.

Alderman Artis was asked to write a letter to GFL to explain the issues that the Town is having.

**11. Parking Spot Reservation for Business Owners – Alderwoman Artis**

Alderwoman Artis informed the Board that she had received an inquiry from a down business owner who asked if a parking spot could be reserved in front of his business

**12. Discontinuation of Trash & Recycling Service for out of town residents – Alderwoman Artis**

Alderwoman Artis stated that a person who resides outside of the city limits called to ask if they had to have trash & recycling. She stated that she informed the person that the Board would be meeting soon, and she would place it on the agenda.

It was consensus of the Board that people that lived inside the city limits had to have all four services, and the ones that lived outside of the city limits did not.

**13. Directional Signs for Businesses – Alderwoman Joyce Artis**

Alderwoman Artis stated that one of the business owners had asked if he could erect directional signs for his business. She stated that he said that going through the state was very expensive, and that he was trying to cut cost.

The Board agreed not to allow businesses to erect directional signs.

**14. Sale of Town Property on Main Street – Auto Shop – Alderwoman Artis**

It was the consensus of the Board to put the property out for bid.

**15. Resolution Commemorating the NCEMP Agency’s Final Debt Service Payment – Alderwoman Artis**

Alderwoman Artis presented the resolution that was sent by NCEMP Agency. She stated the resolution was sent to commemorate the final debt service payment on May 22, 2025.

**16. Water Distribution Backup – Jeremy King**

Mr. King stated that he has a full-time job, and serves as the water distribution backup for the Town of Pikeville and Grifton. He informed the Board that in order to secure his services, the Town would have to place him on retainer at \$1500.00 per month. He went on to say that he would request to be employed by the Town as a part-time.

**Information**

- 1. Legislative Breakfast Update will be held on Thursday, August 21, 2025 @ 8:30am at the Walnut Country Club, Goldsboro, NC.**

**Motion to Go in to Closed Session**

*Mayor Yelverton asked for a motion to into closed session*

*Alderwoman Artis made a motion to go into closed session. Alderwoman Reid seconded the motion.*

*Mayor Yelverton asked for any discussion. There were none. All were in favor of the motion. The motion passed unanimously.*

**Open Session**

**Closing Prayer**

Alderwoman Reid gave the closing prayer.

**Motion to Close Open Session**

*Mayor Yelverton asked for a motion to close the regular session.*

*Alderman Mooring made a motion to close regular session. The motion was seconded by Alderman Howell.*



*Mayor Yelverton asked for any discussion. There was none. All were in favor of the motion. The motion passed unanimously.*

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Eddie Yelverton, Mayor

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Joyce M. Artis, Interim Town Clerk

*Meeting ended at 11:19 pm*