



## The Daffodil Town

### Minutes of Regular Town of Fremont Meeting July 16, 2024

The regular meeting of the Board of Aldermen/Alderwomen for the Town of Fremont, NC was held at 6:00 p.m. on July 16, 2024. Present were:

Eddie Yelverton, **Mayor**  
Leroy Ruffin, **Mayor Pro-tem**  
Joyce Artis, **Alderwoman**  
Tim Howell, **Alderman**  
Oscar Mooring, **Alderman**  
Wayne Jackson, **Alderman**

Also in attendance were **Town Administrator** Jonathan Allen, **Finance Officer** Shannon Daly, **Town Clerk** Junnie Williams, and **Police Chief** Paul Moats.

Not presented was Annie F. Lewis, **Alderwoman**

**Quorum Present: Yes**

#### **Call to Order:**

Mayor Eddie Yeverton called the meeting to order at 6:00 p.m. **Junnie Williams** gave the Invocation. **Alderman Oscar Mooring** led all in attendance in the Pledge of Allegiance.

#### **Approval of Agenda**

\*Mayor Eddie Yelverton asked for a motion to approve the amended published Agenda. **Alder Oscar Mooring** made the motion. **Alderman Wayne Jackson** seconded the motion. **Motion passed unanimously** with a **5-0 vote**.

## **Approval of Minutes**

\*Mayor Eddie Yelverton asked for a motion to approval the Minutes for **June 3, 2024** – Special Called Meeting. **June 3, 2024** – Closed Session Meeting. **June 18, 2024** – Town Board and Closed Session Meetings. **June 25, 2024** Budget Fiscal Year 24-25 and Closed Session Meetings. **June 28, 2024** Public Hearing and Closed Session Meetings. **Alderwoman Joyce Artis** requested to go into Closed Session to discuss the Minutes for the month of June 2024.

## **Public Comments:**

Mayor Eddie Yelverton open the meeting for Public Comments and read the instructions given for public Comments.

**Hazel Dawson Lewis at 305 E. Norwayne Alumni Way #A, Fremont, NC.**

Spoke of a ditch behind her home that floods when there is heavy rain. Ms. Hazel wanted to know from the Board their plans for the cleaning out of the ditch considering hurricane season is upon us. **Town Administrator Jonathan Allen**, stated that the Public Works Department will look into the situation and he would contact her back.

**Mayor Eddie Yelverton** asked if there were any other comments. **None.** Public Comments Section now closed.

## **Speaker:**

**Danna Layne, CPA, CFE from Nunn, Brashear & Uzzell, P.A. Audit for Fiscal Year 2022-2023**

Stated that the Audit was completed, and uploaded to the LGC, and has already been approved by the LGC which is good news, and so they were done and on track for 6/30/2024. Much discussion was made by Dana regarding the Audit for the Town of Fremont.

## **Action Items:**

**1: Budget Amendment BA-01-2025 - Finance Officer Shannon Daly**

Stated that the Budget Amendment, BA-01-2025 needs to be approved by the Board due to funds needing to be moved from the Maintains and Repair Building, Line item to the Water Tank Maintains, Line item in order to pay the Water Tank Maintains, bill.

**\*Alderwoman Joyce Artis** made a motion that we approve the Budget Amendment for BA-01-2025 as presented. **Alderman Tim Howell** seconded the motion. **Motion passed unanimously** with a **5-0 vote**.

**2: Daffodil Springs - Town Administrator Jonathan Allen**

Presented to the Board the 5 Final Plat for Daffodil Spring Subdivision to be approved by the Board at this time. Town Administrator Jonathan Allen stated that the 5 Plat had already been approved unanimously by the Planning Board & Adjustment members and also that the necessary correction “All lots are served by the town of Pikeville NC, sewer & water.”

**\*Mayor Eddie Yelverton** asked for a motion for the approval of the 5 Final Plat for Daffodil Springs Subdivision. **Alderwoman Joyce Artis** made the motion. **Alderman Oscar Mooring** seconded the motion. **Motion passed unanimously** with a **5-0 vote**.

**3: Hidden Hills Subdivision Final Plat - Town Administrator Jonathan Allen**

Presented to the Board the Final 27 Plat for Hidden Hills Subdivision, which will be on septic tanks. There will be a Home Owners Association for the subdivision, and also a **commons area**. Town Administrator Jonathan Allen stated that Hidden Hills will come back before the Board for the annexation side of the Subdivision which is in writing and was overlooked by our Town Attorney Brian Pridgen.

**\*Mayor Eddie Yelverton** asked for a motion to approve the Final 27 Plat for Hidden Hills Subdivision. **Alderman Wayne Jackson** made the motion. **Mayor Pro tem Leroy Ruffin** seconded the motion. **Motion passed unanimously** with a **5-0 vote**.

**4: Contract for Memorandum of Agreement – MAPS Personnel Policy Revision**  
**Town Administrator Jonathan Allen**

Presented to the Board the Memorandum of Agreement Personnel Service for the Town of Fremont, found in their Agenda Packets from the North Carolina League of Municipalities. Town Administrator Jonathan Allen stated that the MAPS Group would be providing the services as the subcontractor for the Town of Fremont. He also pointed out to the Board by reading the Scope of Services to the Board.

\*Mayor Eddie Yelverton asked for a motion to approve the MAPS Personnel Policy. **Alderman Oscar Mooring** made the motion. **Alderman Wayne Jackson** seconded the motion. **Motion passed unanimously** with a 5-0 vote.

#### **5: Sewer/Water Taps - Alderman Wayne Jackson**

Informed the Board of contractor going out bursting a hole into a sewer pipe or a water pipe and burying the sewer or water tap, before someone from the Public Works Department can check to see and make sure that the work has been done correctly by the contractor.

\***Alderman Wayne Jackson** made a motion that all water taps and sewer taps be inspected by a designated member of our Public Works Department before any sewer or water taps is buried. **Alderman Tim Howell** seconded the motion. **Motion passed unanimously** with a 5-0 vote.

#### **Reports Items:**

**Finance Report** was read by Finance Officer Shannon Daly for the End of the Month Account Balances in which there are only 4 accounts now. The Budget to Actual Totals: 2023 – 2024 for the Period Ending: 6/30/2024, and the Town of Fremont Central Depository Check Listing 6/1/2024 to 6/30/2024. Report was included in the Board's agenda packets.

**Billing and Collections Report** was read by Town Clerk Junnie Williams for the May/June Billing and Collection Report as of July 11, 2024 which included what was billed and what was collected, Vouchers, Budget Billing, Cut-offs, Debt Setoff, Arrangements, and Work orders. Report was included in the Board's agenda packets.

**Police Report** was read by the Chief Paul Moats for the Fremont Police Department, Monthly Activity Report – Summary, July 2024. Report was included in the Board's agenda packets.

**Town Update Report** was read by the Town Administrator Jonathan Allen for the of the Town which detailed the Town Hall Repairs, CDBG Grant, Electrical Maintenance, Old Fremont Elementary School, New Fremont Elementary School Tour, Pictures for New Board members, not yet taken and new staff, also. He spoke on Employee Recognition, and the ECCOG – Eastern Carolina Council of Government of grants that were mentioned during the meeting, and maybe worth looking into. He also informed the Board that he was asked by

the ECCOG if he would consider being a Representative for the General Board. Town Administrator Jonathan Allen, presented to the Board a certificate from the State of North Carolina, Water Pollution Control System Operators Certification Commission as a Grade II Collection Operator in which Thomas Thompson of the Public Works Department received.

### **Discussion Items:**

1. **Town Administrator Jonathan Allen** – Mr. Allen gave a brief reminder of the State of Town Address which will be held at the Fremont Missionary Baptist Church, 108 N. Vance Street, Fremont NC, on August 13, 2024 at 6:00 p.m. Refreshments will be served and there will be a box placed on a table for questions from the public for the Board.

2. **Alderswoman Joyce Artis** - The Board Authority for the Finance Committee. Informed the Board of the Finance Committee meeting every 2 weeks, and the Finance are very active within their roles. Mrs. Artis wanted to know from the Board, how much authority the Finance Committee have, as far as decision making. Not including financing of money being involved, she knows that is a Board decision.

#### **3. Mayor Pro tem Leroy Ruffin – Surplus Equipment.**

Stated his intentions was to get with the Town Administrator Jonathan Allen and have him to speak with the Public Works Department Heads in order to find out how much surplus equipment the town has, and from there it can be advertised in the News Paper on next week. Doing this can help the town get rid of some of the surplus equipment we have laying around.

#### **4. Alderman Wayne Jackson – Street Lights.**

Stated he does not believe that the Town of Fremont, has anything stating in our Ordinances that requires street lights in subdivisions. He also stated that he believes the Board should consider making this a part of the Town's ordinances.

**\*Alderman Wayne Jackson** made a motion that we proceed on starting the process that requires street lighting to new subdivisions in the City of Fremont and in the 1 mile jurisdiction. **Mayor Pro tem Leroy Ruffin** seconded the motion. **Motion passed unanimously** with a **5-0 vote**.

5. **Alderwoman Joyce Artis – Lucama Tree Trimming**

Mrs. Artis spoken with Mr. Tom Goff, Public Works Director for the Town of Lucama who informed Mrs. Artis that he would be willing to come and help the Town of Fremont out with the cutting of their limbs from the power lines to help out with the flickering. We would have to pay Mr. Goff and whoever he brings to work with him.

**\*Alderwoman Joyce Artis**, I make a motion that we would enter into an agreement with the Town of Lucama to come in and help us with the trimming of our limbs from the power lines. **Alderman Wayne Jackson** seconded the motion. **Motion passed unanimously with a 5-0 vote.**

**Information:**

6. **Mayor Eddie Yelverton** informed the Board and staff, if you should know of anyone out in this extreme heat due to not having an air condition unit or homeless. The Fremont United Methodist Church at 106 N Sycamore St. Fremont, NC approved in their Council Meeting, starting **Monday, July 22, 2024 until the end of September 2024, during week days**, if the weather channels or WRAL issues a heat advisory. Our Church Fellowship Hall will be used as a cooling station between the hours of 2:00 p.m. and 5:00 p.m., in the afternoon. Water will be provided and we are working with our sound system and technology to show a video or movie during that time period.

**\*Mayor Eddie Yelverton** asked for a motion to go into Closed Session to discuss personnel. **Alderwoman Joyce Artis** made the motion. **Mayor Pro tem Leroy Ruffin** seconded the motion. No one opposed. We are in Closed Session.

**\*Mayor Eddie Yelverton**, we are now back in Open Session. Are there anymore discussions? We need a motion to adjourn. **Alderman Wayne Jackson** made the motion. **Alderman Oscar Mooring** seconded the motion. All were in Favor. Meeting adjourned.

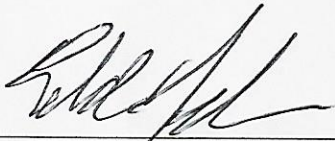
Meeting ended at 9:43 p.m.

Encouraging Words:

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Believe you can and you're halfway there.

~Theodore Roosevelt



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Mayor Eddie Yeverton



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Junnie Williams, Town Clerk