



Minutes of Special Called Meeting

November 3, 2021

The Special Called Meeting of the Board of Aldermen/Alderwomen for the Town of Fremont, NC was held at 3:00 p.m. on November 3, 2021. Present were:

W. Darron Flowers, Mayor
Joyce M. Artis, Mayor Pro-tem
Beatrice Jones, Alderwoman
Keith L. Spivey, Alderman
Terry Futrelle, Alderwoman
Leroy Ruffin, Alderman
Annie Lewis, Alderwoman

Also in attendance were Town Administrator Tony Howell and Town Clerk Shannon Daly.

Quorum Present: Yes

Call to Order

Mayor Flowers called the meeting to order at 3:00p.m.

Alderman Spivey gave the invocation.

Alderwoman Lewis led all in attendance in the Pledge of Allegiance.

Approval of Agenda

Mayor Flowers asked for a motion to approve the agenda. Alderman Ruffin made the motion to approve the agenda. Alderwoman Lewis seconded it. All were in favor. Motion passed unanimously.

Alderman Ruffin asked Mayor Flowers if they could reverse the items on the agenda and go into Closed Session first. Mayor Flowers asked if the purpose for Closed Session was personnel and Alderman Ruffin said yes.

Closed Session

Mayor Flowers asked for a motion to go into Closed Session for personnel issue. Alderman Ruffin made a motion to go into Closed Session for a personnel issue. Mayor Pro-tem Artis seconded it. All were in favor and the motion passed unanimously.

Open Session

Mr. Tony Howell asked if the Board wanted him present for this part of the meeting and the Board said no he would not be needed. Mr. Tony Howell left the meeting.

Mayor Flowers asked Mayor Pro-tem Artis to speak about the performance evaluation samples. Mayor Pro-tem Artis stated to the Board that they have in their agenda packet several performance evaluation samples and asked which samples they would like to use for evaluating the Town Administrator. There was much discussion about each sample and it was determined that the Board will use the Mooresville Performance Evaluation. The Board is to fill out this form evaluating the Town Administrator and send it to the Human Resource Committee by Friday. The committee will combine the information in order to give the Town Administrator an evaluation, which will represent the views of the entire Board collectively. The committee will provide the results to the Board who will have the opportunity to review and approve it. There was some discussion about the probationary period and the job description for the Town Administrator. It was determined that the committee will also provide the Board with a job description for the Town Administrator, which the Board will review and approve before it is presented to him.

The Board asked Mrs. Daly to ask Mr. Tony Howell to join the meeting. Mr. Tony Howell joined the meeting.

Alderman Ruffin stated that he had asked the Board in Closed Session to think about what they would like to do and asked what the consensus is at this time. There was some discussion about what has been done, and that all Board members were in favor of dismissing the employee. Alderman Ruffin made a motion to contact our attorney and have him to look at what they are talking about and get back with them at the next Board meeting. Mr. Tony Howell asked if they were dismissing him or asking him for his resignation. It was determined that they would ask the attorney what the best option would be, either his resignation, his separation, or his dismissal. Alderman Spivey seconded it. All were in favor. Motion passed unanimously.

Close Regular Board Meeting

Mayor Flowers asked for a motion to adjourn. Alderman Spivey made a motion to adjourn. Alderman Ruffin seconded it. All were in favor and motion passed unanimously.

W. Darron Flowers, Mayor

Shannon L. Daly, Town Clerk