



## **Minutes of Special Called Meeting**

**November 10, 2020**

The Special Called Meeting of the Board of Aldermen/Alderwomen for the Town of Fremont, NC was held at 6:30 p.m. on November 10, 2020. Present were:

W. Darron Flowers, Mayor  
Beatrice Jones, Alderwoman  
Keith L. Spivey, Alderman  
Ricky Mazingo, Alderman  
Joyce M. Artis, Mayor Pro-tem  
Leroy Ruffin, Alderman  
Annie Lewis, Alderwoman

Also in attendance was Town Clerk Shannon Daly.

**Quorum Present: Yes**

### **Call to Order**

Mayor Flowers called the meeting to order at 6:30 p.m.

Alderman Spivey gave the invocation.

Alderwoman Lewis led all in attendance in the pledge of allegiance.

Mayor Flowers stated that Mrs. Aycock got sworn in today to be the first female Republican Wayne County Board Commissioner. He stated that he, along with Shannon Daly, Dianne Spellman, and Tim Howell attended the ceremony. He said he would like to have a reception for Mrs. Aycock after she gets sworn in for the four year term in December and Alderman Spivey agreed.

Mayor Flowers stated that the meeting was called to address the Town Administrator position. Mayor Flowers asked Alderwoman Jones to discuss this. Alderwoman Jones stated that she and Mayor Pro-tem Artis worked on the description of the Town Administrator's qualifications. She said that they incorporated the ideas from the Board that was discussed at the last meeting held on November 2<sup>nd</sup>. She read the description and explained it thoroughly. There was some discussion about changes that needed to be made to the description and Alderwoman Jones stated that she would make the changes and email a copy to each Board member. There was some discussion about how it would be advertised and who would be in charge of receiving the resumes and/or applications. There were several ideas for advertising this position. They included the League of

Municipalities at a cost of \$100 for a month, all colleges that offer Public Administration and Business Management Degrees, Goldsboro Daily News, which is free of charge, the Town's website, posting it at Town hall, and Goldsboro News-Argus. Mayor Flowers stated that if there are any other ideas for advertising they can be added. It was determined that all applications should be sent to Mrs. Daly and she will send an acknowledgement that it was received to each applicant. The duties and responsibilities and the application will be put on the Town's website, along with the advertisement. There was some discussion about the benefits that the Town provides for full-time employees, the contract that Mrs. Aycock had with the Town, hiring an Interim Town Administrator, and if Mrs. Aycock could continue to help out, being that she is now a Wayne County Commissioner. Mayor Pro-tem Artis asked Mayor Flowers if he could find out if it would be a conflict of interest for Mrs. Aycock to continue to help us and he said he would contact our Town Attorney to find out.

### **Close Regular Board Meeting**

Mayor Flowers asked for a motion to adjourn. Alderwoman Lewis made a motion to adjourn. Mayor Pro-tem Artis seconded it. All were in favor and motion passed unanimously.

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W. Darron Flowers, Mayor

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Shannon L. Daly, Town Clerk